

OFFICE OF THE ESSEX COUNTY PROSECUTOR

THEODORE N. STEPHENS, II ACTING ESSEX COUNTY PROSECUTOR

ESSEX COUNTY VETERANS COURTHOUSE, NEWARK, NEW JERSEY 07102

Tel: (973) 621-4700

Fax: (973) 621-5697



ROMESH C. SUKHDEO
ACTING FIRST ASSISTANT PROSECUTOR

MITCHELL G. McGUIRE III
ACTING CHIEF OF DETECTIVES

January 13, 2021

Dear Prospective Summer Intern:

The Essex County Prosecutor's Office (ECPO) is offering a three-week virtual summer internship for high school students that will complete their junior year in June 2021. The first summer internship session will run Monday through Friday from 9:00 a.m. through 11:00 a.m. beginning, **July 6, 2021** and concluding on **July 23, 2021**. The second session will run Monday through Friday from 9:00 a.m. through 11:00 a.m. beginning, **July 26, 2021** and concluding on **August 13, 2021**. During this interactive three-week internship program, students will be exposed to a comprehensive curriculum that includes: learning about the role and function of the Essex County Prosecutor's Office; participating in workshops that focus on making positive choices, Internet safety, gang awareness and substance abuse prevention. Throughout the summer internship program, interns will be exposed to various careers in law, law enforcement and government.

Students will be chosen for the program and the ECPO Community Justice Advisory Board will make the final student selections based on the following criteria:

- ◆ Must reside in Essex County.
- ◆ Nomination by a teacher, school resource officer, religious leader etc.
- ◆ Completion of Junior year by June 2021
- ◆ Positive attitude, good reputation and sound moral character
- ◆ Good academic standing
- ◆ The ability to participate in a structured professional environment
- ◆ Good attendance
- ◆ 2 Letters of Recommendation (1 Academic and 1 Personal)

Completed application packets are due **no later than March 10, 2021** to Nicole Graves-Watson, Community Justice Coordinator, Office of the Essex County Prosecutor, 50 West Market Street, Third Floor, Newark, New Jersey 07102. Recommendation letters must be included with your application. Do not staple applications and/or recommendation letters. **Incomplete and faxed applications will not be considered.** If you require additional you can feel free to contact Mrs. Watson via email at nicole.graves@njecpo.org. Please note that this application and/or program may be subject to change.